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Purpose

1. The Student Code of Conduct sets out the standards of conduct expected of students at Adelaide Institute of Higher Education (AIHE).
2. This Code outlines the rights and responsibilities of students and establishes the framework for addressing allegations of student misconduct.
3. This Code supports a safe, respectful and academically focused learning environment and promotes behaviour consistent with the values and expectations of AIHE.

Scope

4. This Code applies to all students enrolled at AIHE.
5. This Code applies to conduct occurring:
 - on AIHE premises
 - in online learning and communication environments
 - during placements, internships, field trips and other AIHE-related activities, and

- in circumstances where a student's conduct may reasonably affect AIHE, members of the AIHE community, or the integrity of AIHE activities.
6. AIHE may continue to investigate or manage alleged misconduct under this Code even if a student ceases to be enrolled after the alleged conduct occurred.
 7. Academic misconduct is addressed in the first instance under the AIHE Academic Integrity Policy and associated procedures. Repeated or serious breaches of academic integrity may be managed under this Code.

Principles

8. AIHE is committed to providing a safe, respectful, inclusive and academically focused learning environment.
9. Students are expected to behave honestly, respectfully and responsibly in all interactions connected with AIHE.
10. AIHE promotes a culture of mutual respect and clearly communicates expected standards of behaviour.
11. Allegations of misconduct will be handled fairly, impartially and in a timely manner, with students given a reasonable opportunity to respond.
12. Disciplinary responses will be proportionate to the seriousness of the misconduct and may take account of intent, impact, prior conduct history and relevant personal circumstances.
13. Students have the right to procedural fairness, support and access to appeals processes.

Student Rights and Expectations

14. Students at AIHE are entitled to:
 - be treated with courtesy, fairness and respect
 - study in an environment free from discrimination, harassment, bullying and intimidation
 - receive appropriate orientation and transition support, including information relevant to studying in Australia for international students
 - receive accurate and timely information about courses, subjects, assessment and academic requirements
 - be provided with subject information in an accessible format before or at the commencement of study
 - receive timely feedback on assessment and timely advice of assessment outcomes
 - learn in an environment that respects cultural diversity and differing backgrounds and experiences
 - have reasonable access to academic and support staff
 - participate in feedback and quality assurance processes relating to the student experience
 - access student support and advocacy services
 - have personal information handled in accordance with privacy obligations and relevant legislation, and
 - have complaints, grievances and appeals managed fairly and in accordance with principles of procedural fairness and natural justice.
15. AIHE will provide students with access to:
 - academic and learning support services
 - student wellbeing and support services

- information regarding academic and behavioural misconduct and associated processes
- information about fees, refunds and payment arrangements, and
- relevant policies, procedures and student guidance materials.

Student Responsibilities

16. Students are expected to:

- treat staff members, students and visitors with courtesy and respect
- behave honestly, responsibly and with integrity
- contribute positively to a safe, inclusive and respectful learning environment
- comply with reasonable directions given by AIHE staff
- act responsibly when representing AIHE in any external activity, placement, internship or public setting
- engage respectfully with people from diverse backgrounds and cultures, and
- maintain current contact details with AIHE.

17. Students are responsible for:

- complying with AIHE policies, procedures and lawful requirements
- participating actively and honestly in the teaching and learning process
- producing honest and original work and upholding academic integrity
- ensuring the appropriate use of copyright material and information technology resources
- monitoring their own academic progress and seeking assistance where required
- participating constructively in feedback and quality assurance activities, and
- treating AIHE property and resources responsibly.

Student Misconduct

18. Failure to comply with this Code may constitute student misconduct.

19. Student misconduct may be categorised as either minor misconduct or major misconduct.

20. Examples of conduct that may constitute student misconduct are set out in **Schedule A**.

21. Allegations of misconduct will be managed in accordance with the Student Misconduct Procedure and principles of procedural fairness.

22. Where misconduct is substantiated, AIHE may impose sanctions or other actions in accordance with the Student Misconduct Procedure.

23. Students have the right to access support and advocacy services and to appeal decisions in accordance with relevant AIHE policies and procedures.

Student Misconduct Board

24. AIHE will establish a Student Misconduct Board to consider serious allegations of misconduct and significant academic misconduct referred under the Academic Integrity framework.

25. The composition, appointment and operation of the Student Misconduct Board are determined in accordance with the Student Misconduct Procedure.

Roles and Responsibilities

26. **Academic Board.** Academic Board will:

- provide academic oversight of this Code and related procedures
- monitor the effectiveness of student misconduct processes, and
- promote awareness of expected standards of student conduct.

27. **AIHE Staff.** AIHE staff are expected to:

- promote and reinforce appropriate standards of conduct, and
- report suspected misconduct in accordance with this Code and associated procedures.

28. **Chief Executive Officer.** The Chief Executive Officer is responsible for oversight of the implementation and administration of this Code and associated procedures.

Related Documents

29. Related documents include:

- Student Misconduct Procedure
- Student Grievances, Complaints and Appeals Policy (and related Procedure)
- Academic Integrity Policy (and related Procedure)
- Academic Progress, Enrolment and Graduation Policy
- Academic Progress, Enrolment and Graduation Procedure

Definitions

30. Definitions for terms used in this Code are contained in the AIHE Glossary of Terms.

Document Control		
Version #	Date	Key changes
1.0	23/02/2018	Approved by Council
1.0a	17/06/2021	Minor typographical correction – clause 8.7
2.0	21/05/2026	Significant reformatting and editing to better align Code and related Procedure
2.0a	9/6/2026	Approved by Academic Board

* Unless otherwise indicated, this Code will still apply beyond the review date.

Schedule A: Examples of Student Misconduct

Student misconduct may include conduct such as:

- bullying, harassment, discrimination, victimisation or threatening behaviour
- disruptive behaviour affecting teaching, learning or AIHE activities
- conduct that creates a risk to the health, safety or wellbeing of another person
- damage to, theft or misuse of AIHE property or resources
- misuse of information technology systems or online environments
- dishonest or misleading conduct, including providing false information or documentation
- attending AIHE activities while adversely affected by alcohol or illegal drugs
- unlawful conduct affecting AIHE activities, operations or reputation
- failure to comply with reasonable directions of AIHE staff
- breaches of AIHE policies, procedures or safety requirements, and
- any other conduct considered inconsistent with the standards of behaviour expected by AIHE.